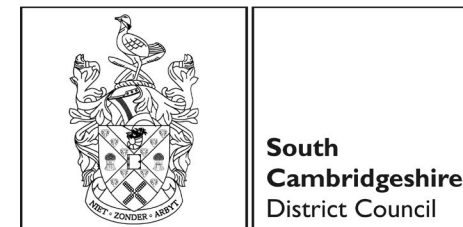


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 1 MAY 2008

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Housing Options
Community Services
Growth and Sustainable Communities
Housing and Environmental Services
Planning Services
Resources
Staffing and Communications

Councillor Simon Edwards
Councillor Mark Howell
Councillor Dr David Bard
Councillor Mrs Daphne Spink MBE
Councillor Nick Wright
Councillor Mrs Vicky Ford
Councillor Mrs Sue Ellington

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scambs.gov.uk or call 08450 450 500 and ask to speak to that officer.

Key and other decisions expected to made, and issues to be considered during the four months from 1 May 2008

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Workforce Plan 2008/09 Non-Key	Cabinet	08 May 2008		Staffing and Communications Portfolio Holder Susan Gardner Craig, Human Resources Manager	Report and Workforce Plan
RECAP Waste Strategy Key	Cabinet	08 May 2008	Public and business sector	Housing and Environmental Services Portfolio Holder Dale Robinson, Corporate Manager, Health & Environmental Services	Report and Draft Strategy
Response to consultation on proposed changes to aircraft stacking areas affecting South Cambridgeshire Key	Cabinet Report	08 May 2008	NATS presentation to Members, 17 April 2008	Growth and Sustainable Communities Portfolio Holder Alison Talkington, Senior Planning Policy Officer	Report
Response to Uttlesford District Council on	Cabinet	08 May 2008		Growth and Sustainable	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
proposed second runway at Stansted Airport Key				Communities Portfolio Holder Alison Talkington, Senior Planning Policy Officer	
Local Area Agreement (LAA) Key	Cabinet	08 May 2008		Community Services Portfolio Holder Gemma Webb, Strategic Partnerships Officer	Report and endorsement of the Agreement
Operating Guidelines for Portfolio Holder Meetings During 2008- 09 Non-Key	Cabinet	08 May 2008	Policy Development Committee, 9 April 2008	Leader of Council Richard May, Democratic Services Manager	Report
Updated Financial Position Non-Key	Cabinet	08 May 2008		Resources Portfolio Holder Graham Smith, Best Value and Management Accountant	Report for information to be tabled at the meeting
Shadow Board for potential new Housing Association Landlord	Housing Options Portfolio Holder	12 May 2008	Housing Futures Project Team; Consultants Team;	Housing Options Portfolio Holder	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Key			Communications Group; Tenant Participation Group and Transfer Advisory Group	Denise Lewis, Corporate Project Manager - Housing Futures	
Appointments and Agreement of Political Structure for the 2008- 2009 Civic Year Non-Key	Council	22 May 2008		Leader of Council Richard May, Democratic Services Manager	Report and Annual Council Agenda
Write-offs: Annual report to Council Non-Key	Council	22 May 2008		Resources Portfolio Holder Lee Phanco, Head of Revenues	Report for information only
Scrutiny Annual Report Non-Key	Council	22 May 2008	Scrutiny and Overview Committee and Policy Development Committee	Chairmen of the Scrutiny & Overview Committee and Policy Development Committee Jackie Sayers, Scrutiny Development Officer	Covering report and Annual report
Integrated Business Monitoring including Update on Financial	Cabinet	12 June 2008	Resources Portfolio Holder, 24 January 2008	Leader of Council Ian Salter, Performance	Report for information only

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Position: End of Year Report Key				Improvement Officer, Graham Smith, Best Value and Management Accountant	
Travel for Work Plan 2008-2011 Key	Cabinet	12 June 2008	Travel for Work Project Group Cambourne Business Parks Ltd	Planning Services Portfolio Holder Denise Lewis, Corporate Project Manager - Housing Futures	Report and draft Travel for Work Plan
Review of Corporate Objectives and Annual Priorities Key	Cabinet Council	12 June 2008 17 July 2008		Leader of Council Greg Harlock, Chief Executive, Paul Swift, Policy and Performance Review Manager	Report
Review of Hackney Carriage Fees and Charges Key	Housing and Environmental Services Portfolio Holder	June 2008 (tba)		Housing and Environmental Services Portfolio Holder Myles Bebbington, Licensing Officer	Report
Listed Buildings Supplementary Planning Document (SPD)	Growth and Sustainable Communities Portfolio Holder	June 2008 (tba)		Growth and Sustainable Communities Portfolio Holder	Consideration of the draft document for public consultation

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Key	Cabinet	09 October 2008		Barbara Clarke, Conservation Assistant, Stacey Weiser-Jones, Historic Buildings Officer	Approval of SPD
New Developments in Conservation Areas Supplementary Planning Document (SPD) Key	Growth and Sustainable Communities Portfolio Holder Cabinet	June 2008 (tba) 09 October 2008		Growth and Sustainable Communities Portfolio Holder David Grech, Principal Conservation Officer	Consideration of the draft document for public consultation Approval of SPD
Landscaping in New Developments Supplementary Planning Document (SPD) Key	Growth and Sustainable Communities Portfolio Holder Cabinet	Before 30 June 2008 09 October 2008		Growth and Sustainable Communities Portfolio Holder David Hamilton, Landscape Design Officer	Consideration of the draft document for public consultation Approval of SPD
Works to Protected Trees Supplementary Planning Document (SPD) Key	Growth and Sustainable Communities Portfolio Holder Cabinet	Before 30 June 2008 09 October 2008		Growth and Sustainable Communities Portfolio Holder Rosalind Richardson, Trees and Landscape Officer	Consideration of the draft document for public consultation Approval of SPD

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Approval of Statement of Accounts, including Annual Governance Statement Key	Corporate Governance Committee	30 June 2008	Corporate Governance Committee, 24 April 2008 (to endorse the draft document)	Resources Portfolio Holder Rob Bridge, Corporate Manager, Finance and Support Services Adrian Burns, Head of Accountancy	Report and Statement of Accounts
Declaration of Air Quality Management Area along the A14 corridor Key	Housing and Environmental Services Portfolio Holder	June 2008 (tba)		Housing and Environmental Services Portfolio Holder Susan Walford, Environmental Health Officer (Scientific)	Report
Air Quality Strategy Key	Housing and Environmental Services Portfolio Holder	June 2008 (tba)	Scrutiny & Overview Committee (date to be confirmed)	Housing and Environmental Services Portfolio Holder Susan Walford, Environmental Health Officer (Scientific)	Report and Strategy
Provision for Open Spaces Supplementary Planning Document (SPD) Key	Cabinet	03 July 2008	Planning and Legal Officers of the Council	Growth and Sustainable Communities Portfolio Holder Jane Thompson,	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Cultural Services Manager, Jonathan Dixon, Principal Planning Policy Officer (Transport)	
Community and Cultural Strategy 2007- 2012 Key	Cabinet	03 July 2008	Community, Arts & Sports Advisory Group – 19 April 2007 Community Services Portfolio Holder in June (tba)	Community Services Portfolio Holder Greg Harlock, Chief Executive	Report and Strategy
Health and Safety Plan 2008-09 Key	Cabinet	03 July 2008		Housing and Environmental Services Portfolio Holder Geoff Keerie, Principal Environmental Health Officer	Report and Plan
Member Development Strategy 2008-2011 Key	Cabinet Council	03 July 2008 17 July 2008	Full consultation with Members: May-June 2008	Staffing and Communications Portfolio Holder Richard May, Democratic Services Manager, Paul Swift, Policy and Performance Review Manager	Report Strategy

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Comprehensive Equalities Policy 2008- 2011 Key	Cabinet Council	03 July 2008 17 July 2008	Policy Development Committee (tba)	Community Services Portfolio Holder Michael McLeod, Equality and Diversity Officer	Report and Policy
Food Safety Service Plan 2008-09 Key	Cabinet Council	03 July 2008 17 July 2008		Housing and Environmental Services Portfolio Holder Geoff Keerie, Principal Environmental Health Officer	Report and Plan
Community Engagement Strategy Key	Cabinet Council	03 July 2008 17 July 2008		Community Services Portfolio Holder Greg Harlock, Chief Executive	Report and Draft Strategy for Consultation
Housing Futures: Model for a new housing association landlord Key	Housing Options Portfolio Holder Council	08 July 2008 17 July 2008	New Landlord Selection Panel Tenants, Staff & Elected Members Consultancy Team (including Independent Tenant Advisor)	Housing Options Portfolio Holder Denise Lewis, Corporate Project Manager - Housing Futures	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Consultation on new Executive Arrangements and move to Four-Yearly Elections Non-Key	Council	17 July 2008	Public consultation undertaken via South Cambs Magazine Spring 2006 Edition and on the Council's website	Leader of Council Richard May, Democratic Services Manager, Greg Harlock, Chief Executive	Report
Homelessness Strategy Key	Cabinet	11 September 2008	Housing and Environmental Services Portfolio Holder, 28 April 2008	Housing and Environmental Services Portfolio Holder Susan Carter, Housing Advice and Options Manager	Report and Strategy
Forthcoming Items					
Local Development Framework (LDF) - Gypsy and Traveller Development Plan Document (GTDPD) Key	Council – Local Development Framework (LDF) special meeting with recommendation to Cabinet Cabinet	September 2008 (tba) Immediately following the above Council meeting	Senior Officers GTDPD Member Reference Group Public Consultation	Growth and Sustainable communities Portfolio Holder and Housing and Environmental Services Portfolio Holder Keith Miles, Planning Policy Manager	Report and Development Plan Document
South Cambridgeshire Design Manual / Guide: Streetscape Design in	Growth and Sustainable Communities Portfolio	January 2009 (tba)		Growth and Sustainable Communities Portfolio	Consideration of the draft document for public consultation

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
New Developments Key	Holder Cabinet	June 2009 (tba)		Holder David Grech, Principal Conservation Officer	